**Annex 2**
**BANKSIDE NEIGHBOURHOOD FORUM**

**Constitution**

**Area:**
The area covered by the Forum is shown in the attached map.

**Aims:**
Bankside Neighbourhood Forum aims to shape the development of Bankside for the benefit of people who live and work here by working collaboratively to develop a consensus for a neighbourhood plan.

**Membership:**
Membership is open to those who live or work in the neighbourhood, or are elected members of the London Borough of Southwark for this area, and who support the aims as above. There will be a minimum of 21 members. The Chair will keep a membership list.

**Meetings:**
Forum meetings usually will be held monthly. Nine members will constitute a quorum. A proper record of meetings will be kept, supported by Better Bankside. Forum meetings, notes of meetings and notices will be circulated to members and publicised through community websites.

**Decision Making:**
Decisions will be made by consensus. Only in the event that consensus cannot be reached will a decision be made by a simple majority vote of the members present. Members attending Forum meetings can allocate tasks between meetings and can set up sub-groups and delegate decision making to sub-groups.

**Officers/ Facilitators:**
A Chair has been appointed. Forum meetings may appoint facilitators to lead particular sub-groups. Progress between meetings can be continued by meetings of the working group.

**Finance:**
Better Bankside will be the accountable body for funds until a bank account for the Forum can be formally established.

**Code of Conduct:**
Everyone will be treated with respect and will treat others with respect.

**Amendments to the terms of reference:**
Amendments to the terms of reference can be made at a Forum meeting, providing that 28 days notice is given of the amendments proposed.

**Dissolution:**
The Forum can be dissolved by a resolution at a Forum meeting. 28 days notice of the resolution must be given to all members. The resolution must attain a two-thirds majority of those present.